

# FAI Connect Parent/Guardian Linking account to a Child Profile

From June 3<sup>rd</sup> 2025, FAI Connect will have a self-registration workflow introduced. Any player who is under 18 and registering for the first time must have their parent/guardian self-register them. Parents/guardians will need to sign up/log in to their own Account first. They will then link their account to the Child profile and once linked can switch to the child account to register on their behalf.

Only players registering to a new club (transfers or first registrations) should sign up to MyComet to self-register. Players who are currently with a club and moving clubs from July 1<sup>st</sup>, 2025, can either self-register to initiate the transfer, or the new club they are joining can initiate the transfer. Players who will remain with their current club do not need to sign up or re-register.

This guide will show the following steps on how to Link a Parent/Guardian MyComet account to a Child Profile.

- A) Add Child (New Player Registering for First time)
- B) Add Child (Existing Player Reregistering or Transferring).

## Add Child to Parent/Guardian MyComet account

1. Go to https://faiconnect.ie/mycomet and log in

LOG IN	
FAI Connect DEMO	
USERNAME OR EMAIL	
rkeane2	
PASSWORD	
Pernember me	Forgot Password



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2. Once signed in, click on your name in the top right corner



3. Then click on Account Settings







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4. Here you can edit your information in General Settings (update email address), set your preferences and security settings etc. To Proceed to Add Child profile, click on Linked Accounts.

#### Account settings

General Linked Accounts Pref	minces. Security	
General info		
	Section 1	
100	Ray	
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SHARP	1 Annual	
Change photo	rkeanets	
	Organization	

5. Here you can then link your account to a Parent Account or Child Account

Parent Ac	counts				
					Send Link Request
	First name Username	E-mait Moblie phone	Person nome Person ID	Active	
Child Acc	ounts		12		
					Add Send Link Request
	First nome Family nome	E-mol	Person nome	Active	





6. You will then need to fill in the form with your child's details

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*	Create Child					
	Personal (					
	inclusion - Keane					
	Terminal Control Control Control					
	nopules of examp					2

7. The system will create a random username associated with the Child account (you can edit this if preferred). <u>You should also re-enter Your Own password</u> to MyComet again.

Usemane *	
ckeane11	
lasword	
Confirm password	
••••••	
Country of birth *	
Republic of Ireland	

8. Once fully completed, the Save button will appear blue. If it is still greyed out, please double check all fields above and ensure the passwords match.

George * Republic of Ireland Place * Abbotstown	Republic of Ireland
Tave	Save
FAI CONNECT POWERED BY COMET	IRELAND'S FOOTBALL MANAGEMENT SYSTEM



A) New Player Registering for First time

 If the player has never been registered on FAI Connect before, the page will automatically refresh back to the Account Settings > Linked Accounts screen. You will now see a new Icon appear for the Child account now linked to the Parent/Guardian account.

2. To continue completing the Child profile, click on the Icon as shown with their initials in the top right corner







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3. You should now Complete the profile of the Child by ticking the box to agree with the FAI Connect terms and conditions of use, Upload the mandatory profile photo required for registration and then click Save.

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4. To upload the photo, click the Green Camera Icon labeled "Person Photo" as shown below,

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5. You will be prompted to upload a photo by either using your camera or else to upload from your file/gallery



6. Once uploaded, you can crop/rotate if needed or click Save.









7. The image file name will display once saved

Person photo	
capture_377001193.png	0

8. You can now click Save (bottom left of page) to continue with sign-in

Ebit mmi-	material second
Conor	Arcanet Prench
	capture_385480856.png
Last round	
Keane	
Date of birth	
01/01/2015	
#-man	
roykeane5@fai.ie	
I agree to the EN Connect Terms and Conditions of Line	





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9. You will now be logged in as the Child (indicated with the green active dot under the profile icon).



- B) Existing Player Re-Registering or Transferring
  - 1. If the player exists on FAI Connect they will appear like below.
    - a) They may already have a user account (particularly when aged 16 and over and may have completed garda vetting or coach education etc.), if so, use the Request to link button and they will receive an email to link the profiles together.

	Create Child	
The pi	rofile of your child may already exist in the system.	
λA.	John Age Username E-mail (	
	This profile is leved to onother user account. If this is the profile of your child, click below to send a Period. Request to Link to that user account.	Request to Link
Note	of these profiles belongs to my child. ( wont to create a new child profile.	







Hello John,

Account settings <1

The user Roy Keane (rkeane5) has requested to become your Parent Account.

Please reply to this request, by either accepting or rejecting it, in <u>Account</u> <u>Settings -> Linked Accounts</u>

Please be aware that when User Accounts are linked, a Parent Account has complete control over its Child Accounts in MyCOMET.

The Child with previous logins should login to their account and then accept the request under their own Account Settings > Linked Accounts > Pending Requests

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Parent Accounts					
First some Ubersome	Family name	E-mail Mobile phone	Person nome Person D	Active	Sond Link Requ
Pending Requests					
Roy Keane Integrated FAI				13	







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b) If they exist in the system, do not have a user account and your email <u>does not</u> match an email associated with their profile currently. Please have the players current club update the guardian email on their profile on FAI Connect to match your own email.

If the child does not currently have a club and you get this message, please email <u>faiconnect@fai.ie</u>

6	Create Child
The pr	ofile of your child may already exist in the system.
	Harry Apr: 15 = E-mail: h
	This profile stoes not have as advocated user account. If this is the profile of year chief, please contact year Chief or Association, so that your e-mail mylescretights in it stated to this Perfiles contacts. They year will be use to create to Chief account and bes its to big. Perfile.
110000	of these profiles beiongs to my shift T want to smalle a new shift profile.
	Back to Child Profile Form

 c) If they exist in the system, do not have a user account and your email <u>does match</u> the email associated with their profile currently. You will then have the Option to "Select profile"

The p	profile of your child may already exist in the system.
ί	Harry Age: 15 (2) E-mail: h. This profile does not have an allocated user account. If this is the profile of your child, slick on the button below, to link the user account of your child to this profile.
	Select
D Non	e of these profiles belongs to my child. I want to create a new child profile. Back to Child Profile Form
∕ou will r	now be able to switch profiles to the Child account
	FAI Roy Keane



3. As previously shown, complete the missing info for the profile to sign in as the child. In the scenario shown, the player already has a profile photo on the system so this is now required and we just need to agree to the T's & C's, then click Save

Complete Profile Please provide missing data	
Post serve Harry	
Last terms	
Dave of some	
Lose	
I agree to the FAI Connect Terms and Conditions of Use	
Save	

4. You will now be logged in as the Child (indicated with the green active dot under the profile icon).



To proceed with Registration to a Club please see the relevant guides or videos on our Support Site here > <u>https://support.faiconnect.ie/</u>

