

# CLUB LICENSING MANUAL TOOLKIT

## LEG 1.05

### CONFIRMATION OF LEGAL STATUS – AUTHORISED SIGNATORIES

#### **A – CONTEXT AND AIM OF THE CRITERION**

This criteria is designed to get official confirmation of the licence applicant's authorised signatories. The authorised signatories are those of the **legal entity** applying for the licence.

If the licence applicant is a company this will be the authorised signatories of the company.

If the licence applicant is an unincorporated entity this will be the persons authorised under the clubs constitution or rules. Certification must be given as follows;

For incorporated companies (a company registered under the Companies Acts) - by a declaration of the company secretary confirming the authorised signatories of the company. The memorandum and articles of association of the company will normally set out the requisite signing authority of the company. **For club licensing the form should also be countersigned by the Club Chairperson**

or

For unincorporated companies (clubs operating with a committee or board of management structure), cooperative or mutual societies (business models registered under the Industrial and Provident Societies Acts 1893-1978) – by a declaration by the club secretary and club chairperson in accordance with the club or societies own rules or constitution.

The authorised signatories are the people with authorisation to sign contracts and other binding legal documents for the club. These are not necessarily the same persons authorised as bank signatories of the legal entity. The authorised signatory, or collection of authorised signatories if required, must sign the Club Licensing Contract (Leg 1.01) and the Legal Declaration (LEG 1.08).

**B – GUIDANCE ON HOW TO COMPLY WITH THE CRITERION**

***(N.B.) to be printed letterhead of licence applicant***

I \_\_\_\_\_ [Company secretary] confirm that the authorised signatories for  
\_\_\_\_\_ [name of legal entity] for the “Enter year” UEFA and League of  
Ireland Season are;

Name: \_\_\_\_\_ Signature: \_\_\_\_\_

Name: \_\_\_\_\_ Signature: \_\_\_\_\_

Name: \_\_\_\_\_ Signature: \_\_\_\_\_

Name: \_\_\_\_\_ Signature: \_\_\_\_\_

Name: \_\_\_\_\_ Signature: \_\_\_\_\_

The signatories required are [(**please specify the number**), individual, collective, any two,  
etc];

\_\_\_\_\_  
\_\_\_\_\_

Signed: \_\_\_\_\_  
[Enter Club Role]

\_\_\_\_\_  
[Enter Club Role]

Date: \_\_\_\_\_